

BASIC TURNOVER CLEANING

EXTERIOR:

- Wipe and clean any outdoor furniture.
- Remove cobwebs on light fixtures-entryway.
- Pick up any noticeable trash, butts etc.
- Sweep patio-porches-decks-welcome mat.
- Wipe down grills (check propane levels if applicable)

KITCHEN:

- Remove cobwebs-dust all horizontal surfaces.
- Clean table/wipe down chairs
- Wipe down all countertops & backsplashes.
- Clean sink/ remove any food or debris from drain.
- Clean inside/outside the microwave.
- Clean inside/outside of oven
- Clean inside/outside fridge/freezer- discard food.
- Clean outside of all small appliances (coffee maker, toast oven etc.)
- Polish ALL stainless steel.
- Spot clean applicable drawers-cupboards-handles.
- Wash dishes-clean exterior of dishwashers.
- Empty and clean outside trash can-reline.
- Spot clean applicable windows- dust window ledges.
- Clean floors. (vacuum-sweep-mop)

BATHROOM:

- Remove cobwebs-dust horizontal surfaces (shelving, pictures, décor, etc.)
 - Clean-sanitize toilets.
 - Clean-sanitize sink and backsplash.
 - Clean-sanitize shower/tubs
 - Clean faucets-remove hard water/spots.
 - Clean all mirrors and glass.
 - Wipe- Spot clean all cabinets, drawers, vanities etc
 - Empty- clean outside trash can- relined.
 - Clean floors. vacuum-sweep-mop
- * Move small area rugs- edge under large ones*

BEDROOMS/LIVING ROOM/ OTHER:

- Remove cobwebs-dust all surfaces.
- Spot clean applicable windows- dust window ledges.
- Dust-polish all furniture and stands.
- Sanitize-dust electronics (tv, remotes, computers game consoles etc.)
- Remove -replace linens.
- Vacuum-check for hair etc. on furniture.
- Empty and clean outside of the trash can-reline.
- Organize -tidy items (magazines, blankets, curtains, area rugs etc.)
- Clean floors. Vacuum -sweep-mop

HIGH TOUCH POINTS SANITIZED INCLUDING:

- Door handles and knobs • Light switches
- Faucets • Sinks/basins/Toilet handle, seat, and surface
- Countertops • Appliances • Railings • Garbage can lids
- Tabletops • Thermostats • Smart keypads • TV screen/buttons
- Remotes and gaming consoles • Guest-Welcome book

✓ INVENTORY-RESTOCK ALL USABLES:

Towels, dish sponge, dish and hand soaps, hand sanitizer, paper towels, toilet paper, shampoo, conditioner, bodywash, coffee, dishwasher pods, trash bags, propane, water, welcome gifts, etc.

DEEP CLEAN TASKS:

TASKS NOT INCLUDED IN TURNOVER CLEAN MUST BE REQUESTED PRIOR TO CLEANING APPOINTMENT.

IN EVERY ROOM:

- Clean doors, hinges and frames
- Clean baseboards and trim
- Clean light fixtures, ceiling fans(blades)
- Clean wall registers-vents

KITCHEN:

- Clean inside/outside all cabinets/drawers and hardware
- Inspect/ tidy items in drawers, cabinets and shelves. (pots, pans, utensils)
- Wipe inside of dishwasher

BATHROOM:

- Clean inside/outside of hardware, cabinets, drawers, vanity etc.

BEDROOM-LIVING-DINING- ALL OTHER ROOMS:

- Vacuum under cushions, pillows and crevices